Annual Quality Assurance Report (AQAR)

in Accredited Institutions

(Revised in October 2013)

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC-
July 2015 to June 2016

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

Part – A

AQAR for the year

> 2015-16

1. Details of the Institution

1.1 Name of the Institution

> Manipal College of Nursing Manipal

1.2 Address Line 1

> Manipal University, Madhav Nagar

Address Line 2

> Manipal

City/Town

> Manipal, Udupi

State

> Karnataka

Pin Code

> 576104

Institution e-mail address

> office.con@manipal.edu

Contact Nos.

> 0820-2922443

Name of the Head of the Institution:

> Dr. Anice George

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Name of the IQAC Co-ordinator:

> Dr. Baby S Nayak

Mobile:

> 9448174791

IQAC e-mail address:

> iqac.mcon@manipal.edu

1.5 Website address:

> www.manipal.edu

Web-link of the AQAR:

> http://manipal.edu/mcon-manipal/about-mcon-manipal/iqac-mcon-manipal0/aqar-15-16.html

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+	--	2002	5 yrs
2	2nd Cycle	A	3.30	2016	5 yrs

1.7 Date of Establishment of IQAC: DD/MM/YYYY

> June 2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC – **Nil**

   i.   AQAR _____ _____ (DD/MM/YYYY)
   ii. AQAR_____ _____ (DD/MM/YYYY)
   iii. AQAR_____ _____ (DD/MM/YYYY)
   iv. AQAR_____ _____ (DD/MM/YYYY)

1.9 Institutional Status

University   State ☐   Central ☐   Deemed [√]   Private ☐

Affiliated College   Yes ☐   No ☐

Constituent College   Yes [√]   No ☐

Autonomous college of UGC   Yes ☐   No ☐

Regulatory Agency approved Institution   Yes [√]   No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)- approved by **Indian Nursing Council (INC) & Karnataka**

Nursing Council (KNC)

Type of Institution   Co-education [√]   Men ☐   Women ☐

                     Urban [√]   Rural ☐   Tribal ☐

Financial Status   Grant-in-aid ☐   UGC 2(f) ☐   UGC 12B ☐

                    Grant-in-aid + Self Financing ☐   Totally Self-financing [√]

1.10 Type of Faculty/Programme

       Arts ☐   Science ☐ Commerce ☐ Law ☐   PEI (Phys Edu) ☐

       TEI (Edu) ☐ Engineering ☐   Health Science [√]   Management ☐

Others   (Specify)   .

1.11 Name of the Affiliating University *(for the Colleges)*   Manipal University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   University

University with Potential for Excellence	√	UGC-CPE	
DST Star Scheme		UGC-CE	
UGC-Special Assistance Programme		DST-FIST	
UGC-Innovative PG programmes		Any other (*Specify*)	
UGC-COP Programmes			

2. IQAC Composition and Activities

2.1 No. of Teachers	15
2.2 No. of Administrative/Technical staff	03
2.3 No. of students	02
2.4 No. of Management representatives	01
2.5 No. of Alumni	02
2. 6 No. of any other stakeholder and community representatives	02
2.7 No. of Employers/ Industrialists	02
2.8 No. of other External Experts	00
2.9 Total No. of members	27
2.10 No. of IQAC meetings held	01

2.11 No. of meetings with various stakeholders: No. | 02 | Faculty | 12 |

Non-Teaching Staff | 12 | Students | 11 | Alumni | 01 | Others | Nil |

2.12 Has IQAC received any funding from UGC during the year?   Yes | | No | √ |

   If yes, mention the amount | Nil |

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | Nil | International | Nil | National | Nil | State | Nil | Institution Level | 02 |

   (ii) Themes | Fire safety measures |

2.14 Significant Activities and contributions made by IQAC

> Maintaining the quality of curricular activities

2.15 Plan of Action by IQAC/Outcome

   The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Academic plan is prepared at the beginning of the academic calendar	100% compliance to academic plan
Based on the academic plan, master and clinical plan, evaluation plan is prepared to enhance the smooth delivery of the curriculum	

   *** Attached the Academic Calendar of the year as Annexure. – I & II***

. 2.15 Whether the AQAR was placed in statutory body   Yes | √ | No | |

Management | √ | Syndicate | | Any other body | |

   Provide the details of the action taken

> AQAR is a part of Management review committee of the college

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD (Full time and part time)	01	Nil	Part time PhD programme	Nil
PG	02	Nil	02	02
UG	02	Nil	02	02
PG Diploma	Nil	Nil	Nil	Nil
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	Nil	Nil	Nil	Nil
Certificate	Nil	Nil	Nil	Nil
Others (Post Basic Diploma in Nursing)	01 (with 04 specialities)	Nil	01	Nil
Total	06	Nil	06	Nil

Interdisciplinary	Nil	Nil	Nil	Nil
Innovative	Nil	Nil	Nil	Nil

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	-
Trimester	-
Annual	√ (All programmes)

1.3 Feedback from stakeholders*   Alumni √   Parents √   Employers √ Students √
   (On all aspects)

      Mode of feedback   :   Online √ Manual √ Co-operating schools (for PEI)   Nil

* Attach the Feedback on Institutional Services as Annexure. – III

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> Yes. **Scheme of Examination:**
>
> The candidates if failed in more than one/two subjects in any nursing programme they can be promoted to next year. Only two attempts were allowed upto 2012,
>
> Now as per INC new resolutions, a candidate can take any number of attempts with a condition that maximum period allowed is as prescribed for each nursing programme. That is, M.Sc. (N) – 4 years, PB BSc Nursing – 4 years , B.Sc. (N) – 8 years. However, all papers need to be cleared before appearing for the final University Examinations.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
53	24	06	07	16

2.2 No. of permanent faculty with Ph.D.

11

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
02	00	00	00	00	00	06	00	08	00

2.4 No. of Guest and Visiting faculty and Temporary faculty

00	00	00

Adjunct Professor: 02

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	14	13	00
Presented papers	04	03	01
Resource Persons	01	03	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Innovative teaching learning method are adopted, e.g: Team based learning, concept mapping.
- Evidence Based Practice in M.Phil Nursing speciality subject is introduced for M.Phil Nursing students.

2.7 Total No. of actual teaching days during this academic year

Number of teaching days for the academic year 2015-16

Course	2015-16
Basic B.Sc Nursing	242 days
P.B.B.Sc Nursing	219 days
M.Sc Nursing	252 days

Course	2015-16
M.Phil Nursing (part time)	
1st year	36 days
2nd year	32 days

Note:
- M.Phil Nursing Part 1/ I year students have independent course related self-work and separate time table is maintained

- M.Phil Nursing Part 2 /II year students have dissertation work and have regular appointments with guide and co-guide throughout the academic year.

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Answer key is prepared during the question paper preparation and based on the answer key evaluation is done by subject teachers.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

08	14	15

No. of faculty members involved in curriculum restructuring: 08
No. of faculty members involved in revision/syllabus development: When a part of the curriculum is revised, coordinators and faculty dealing with that particular subject are called for meeting.
Members of Board of Study: 14
Members Faculty Development workshop: 15

2.10 Average percentage of attendance of students

| Clinical: 100% |
| Theory: 80% is required for all |

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B. Sc Nursing	66	4.54% (03)	40.91% (27)	13.64% (09)	-	40.91% (27)
P.B.B.Sc Nursing	24	20.83% (05)	45.83% (11)	16.67% (04)	-	16.67% (04)
M.Sc Nursing	22	59.09% (13)	40.91% (09)	-	-	-
M.Phil Nursing	07	71.43% (05)	28.57% (02)	-	-	-

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Every month departmental meeting are conducted and the progress of teaching and learning is discussed. Any deviation from regular planned activity is rectified. Every month faculty meeting is held during which the progress and evaluation of the students are discussed. Feedback given by the students is communicated to the faculty during these meetings and need for improvement is stressed.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	51
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	08
Faculty exchange programme	00
Staff training conducted by the university	11
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	131
Others	02

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08 (MU Roll) 08 (MSS) 01 (MaGE)	00	00	00
Technical Staff	01(MSS)	00	00	00

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> The faculty are awarded with following awards every year for motivating them to conduct research studies.
> * Outstanding Research Award
> * Maximum number of presentations
> * Best Published Research paper in indexed journal award
> * Maximum publication award
> Faculty are also encouraged to conduct research studies
> * Incentives are given to the faculty for publication of articles and obtaining more than 24 points.
> * Financial support is provided to the faculty to present paper /poster at National /International conference/workshop/seminar.

3.2 Details regarding major projects (1st July 2015 – 31st July 2016)

	Completed	Ongoing	Sanctioned	Submitted
Number	1	2	Nil	13
Outlay in Rs. Lakhs	36,000,000	Rs. 17,84,441 (first year - September 2014) + Rs. 4,19,227 (22 July 2015)	-	Rs. 27,829,627

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	2 travel grant	Nil	NA	-
Outlay in Rs. Lakhs	75,000+ 51,000	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	65	15	-
Non-Peer Review Journals	0	0	-
e-Journals	1	0	-
Conference proceedings	0	0	-

3.5 Details on Impact factor of publications:

Range [0-1]   Average [Nil]   h-index [Nil]   Nos. in SCOPUS [04]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Capacity Building for Nurse Educators to conduct multidisciplinary research in Geriatric area (not interdisciplinary)	5 years 23/09/2014 onwards ongoing	ICMR-DHR program for support to institutions under HRD-HR scheme	Rs.109,39,600 (5 years) out of which Rs.8,10,000 (Non-recurring for 5 years	Rs.17,84,441 (23rd September 2014)
Study on child abuse, and its relationship with attitude of adults and Socio-demographic variables (interdisciplinary)	3 years 11/9/2015 onwards ongoing	ICMR	Rs. 10,76,250	Received Rs. 4,19,227 (22nd July 2015)
Total	**2**		**Rs. 12,015,850**	**Rs, 2,203,668**
Minor Projects				
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students research projects *(other than compulsory by the University)*	Nil	Nil	Nil	Nil
Any other(Specify)- minor projects				
Travel grant to attend the 22nd annual symposium of Preventive cardiovascular nurses Association (PCNA) - 2016 in USA	April 14-17, 2016	Preventive cardiovascular nurses association, Orlando, USA	Rs. 75,000	Received Rs. 75,000 (14 April 2016)
Total	**01**	**-**	**Rs. 75,000**	**Rs. 75,000**

3.7 No. of books published   i) With ISBN No.   01   Chapters in Edited Books   Nil

                              ii) Without ISBN No.   Nil   Nil

3.8 No. of University Departments receiving funds from   :

UGC-SAP   Nil   CAS   Nil   DST-FIST   Nil

DPE   Nil   DBT Scheme/funds   Nil

3.9 For colleges: Autonomy   Nil   CPE   Nil   DBT Star Scheme   Nil

INSPIRE   Nil   CE   Nil   Any Other (specify)   Nil

ICMR   √

3.10 Revenue generated through consultancy   AL-Salam International Hospital, Kuwait: Rs 4,55,767.33

3.11 No. of conferences Organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	07
Sponsoring agencies	Nil	Nil	Nil	Nil	Nil

*7 workshops have been conducted by the college.

3.12 No. of faculty served as experts, chairpersons or resource persons   73

3.13 No. of collaborations   International   08   National   Nil   Any other   Nil

3.14 No. of linkages created during this year   01

3.15 Total budget for research for current year in lakhs :

From Funding agency   26.55   From Management of University/College   45.99

Total   72.54

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	Nil
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institution in the year

Total	International	National	State	University	Dist	College
06	02	01	01	01	Nil	01

3.18 No. of faculty from the Institution
   who are Ph. D. Guides

$\boxed{08}$

   and students registered under them

$\boxed{13}$

3.19 No. of Ph.D. awarded by faculty from the Institution $\boxed{\text{Nil}}$

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF $\boxed{05}$ SRF $\boxed{00}$ Project Fellows $\boxed{02}$ Any other $\boxed{00}$

3.21 No. of students Participated in NSS events:

University level $\boxed{\text{Nil}}$ State level $\boxed{\text{Nil}}$

National level $\boxed{\text{Nil}}$ International level $\boxed{\text{Nil}}$

3.22 No. of students participated in NCC events:

University level $\boxed{\text{Nil}}$ State level $\boxed{\text{Nil}}$

National level $\boxed{\text{Nil}}$ International level $\boxed{\text{Nil}}$

3.23 No. of Awards won in NSS:

University level $\boxed{\text{Nil}}$ State level $\boxed{\text{Nil}}$

National level $\boxed{\text{Nil}}$ International level $\boxed{\text{Nil}}$

3.24 No. of Awards won in NCC:

University level | Nil | State level | Nil |

National level | Nil | International level | Nil |

3.25 No. of Extension activities organized

University forum | 01 | College forum | >15 |

NCC | | NSS | | Any other | |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social responsibility

➢ Students have a health and social welfare committee through which social service activities are organized regularly.

➢ Nursing students and faculty members are members of Voluntary Service Organization of Manipal University.

➢ Each department organizes an average of 4 to 5 outreach programme as a part of their curriculum; which includes special camps, school health programmes, awareness programmes, and national day celebrations every year.

➢ Faculty and students are actively involved in conducting regular health education in the clinical setting, community and school like, lactation counselling, psychoeducation, breast feeding, diabetes clinic, hemophilia etc.

➢ Faculty and students are actively involved in Blood donation camps, Eye Camp, Dental camp etc.

➢ Monthly two Morbidity clinics are conducted by Community Health Nursing department at Athrady and Marne Villages.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	Teaching Block 36,300Sq.Ft Hostel Block 1,12,147Sq. Ft	Nil	Self	Nil
Class rooms	12	Nil	Self	12
Laboratories	05	Nil	Self	05
Seminar Halls	02	Nil	Self	02
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	10	01	Self	11
Value of the equipment purchased during the year (Rs. in Lakhs)	76.48	5.58	Self	82.06
Others	-	-	-	-

4.2 Computerization of administration and library

> Library is fully automated using Easylib Software

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value (in Rs.)	No.	Value (in Rs.)	No.	Value (in Rs.)
Text Books & Reference Books	4085	33,40,436.25	70	2,01,296.39	4155	35,41,732.64
e-Books	-	-	-	-	-	-
Journals (Print)	-	-	-	-	11	12,72,300.00
e-Journals (Online)	-	-	-	-	16	
Digital Database	-	-	-	-	-	8,43,553.00
CD & Video	133	-	1	-	134	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	32	09	Nil	Nil	Nil	07	11	05
Added	01	Nil	Nil	Nil	Nil	Nil	Nil	01
Total	33	09	Nil	Nil	Nil	07	11	06

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

- Introduction to computers subject is taught to for 1st year B.Sc Nursing students
- Internet access and Wi-Fi is available to the students in the library and in the campus.

4.6 Amount spent on maintenance in lakhs:

i) ICT   4.60

ii) Campus Infrastructure and facilities   29.24

iii) Equipments   4.34

iv) Others   30.00

Total :   68.18

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Counselling to the students those who are weak academic performers.
- Evening tutorials for 1st year B.Sc Nursing students and also for academically weak students.
- Teacher Guardian for 1st year B.SC (N) students (1 Teacher Guardian for 12-13 students).
- Class Coordinator and co-coordinator for monitoring the day to day curricular activities of the class.
- Subject coordinator for coordinating each subject
- Clinical supervision in each of the clinical area

5.2 Efforts made by the institution for tracking the progression

- Through the Alumni Cell graduates are contacted for tracking of their achievements
- Every year alumni meet is conducted and alumni are invited to participate

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
400	65	06	Nil

(b) No. of students outside the state

260

(c) No. of international students

09

Men

No	%
51	10.97

Women

No	%
414	89.03

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
477	Nil	02	16	Nil	495	405	05	05	50	Nil	465

Demand ratio   63.23%   Dropout % 0.64 (3 students discontinued)

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Not applicable

No. of students beneficiaries   Nil

5.5 No. of students qualified in these examinations

NET   Nil   SET/SLET   Nil   GATE   Nil   CAT   Nil

IAS/IPS etc   Nil   State PSC   Nil   UPSC   Nil   Others   Nil

5.6 Details of student counselling and career guidance

The counselling are provided for

- The students those who are failed in sessional exams, university examination and attendance shortage.

- Also for those who have personal & personality problems

- If required further consultation is given by clinical psychologists.

No. of students benefitted   >50%

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
3	185	55	40

5.8 Details of gender sensitization programmes

| 55 Teaching staff |
| 06 Non-Teaching staff |

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level | 10 | National level | 00 | International level | 00 |

No. of students participated in cultural events

State/ University level | 04 | National level | 00 | International level | 00 |

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 02 | National level | 00 | International level | 00 |

Cultural: State/ University level | 02 | National level | 00 | International level | 00 |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	175	6,364,745
Financial support from government	Nil	Nil
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

5.11   Student organised / initiatives

Fairs   : State/ University level | 00 | National level | 00 | International level | 00 |

Exhibition: State/ University level | 00 | National level | 00 | International level | 00 |

5.12   No. of social initiatives undertaken by the students | 08 |

5.13 Major grievances of students (if any) redressed: -More sick leave
                                                          -Mess food

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> **Vision Statement:** To be a world class nursing institution with international standards and a hallmark of excellence in Nursing Education, Practice and Research.
>
> **Mission Statement:** Excellence in nursing education, health care services, research and commitment to human development.

6.2 Does the Institution has a management Information System

> Yes.
> * Student Information System (SIS)
> * Online attendance
> * Online feedback

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

> 1. Introduction of geriatric nursing as a subject to third year BSc Nursing and II year PBBSc Nursing
>
> 2. Introduction of Evidence Based Practice as part of Nursing Research in IV year BSc Nursing and II year PBBSc Nursing
>
> 3. Interchange of subjects Nursing Research and Statistics and Midwifery and Obstetrical Nursing between third year and fourth year BSc Nursing as per INC instruction

6.3.2   Teaching and Learning

> Innovative teaching learning method are adopted, e.g: Team based learning.

6.3.3   Examination and Evaluation

Examination: Sessional examination

- Three sessional exams are conducted per subject
- Question paper pattern – Same as university examination
- Question paper preparation – Prepared by the subject coordinator, scrutinized by the faculty from other department and approved by the HoD and Dean.
- One week prior to the examination question paper will be prepared and handed over to the HoD.
- Invigilation – One invigilator for every twenty five students and exam chief superintendent for each day will be planned and the exam schedule will be prepared one month prior to the examination.

Evaluation: Sessional examination

Evaluation is done by the faculty within two weeks after the examination and answer papers will be distributed to the student.

University examination: One internal and one external examiner will be evaluating the paper.

Practical examination – feedback is taken from the external examiners.

6.3.4   Research and Development

- Workshops related to research.
- Student research guidance.
- Department research by individual faculty
- Research as part of Dr. TMA Pai Endowment chair
- Research in collaboration with other department

6.3.5   Library, ICT and physical infrastructure / instrumentation

On Campus and Off Campus access to Online Journals and online databases have been provided. Library has a computer lab with Internet access available free of cost for faculty to use.

Every faculty above lecturer grade is provided with laptop and free internet connectivity

6.3.6   Human Resource Management

- Empowering the faculty members by conducting Faculty Development Programmes/ workshops.
- Taking corrective actions on the basis of feedback from the students
- Providing ample opportunity for conducting research
- Opportunity for promotion based on available vacancy
- Opportunity for participating in national and international conferences/ workshops.

6.3.7 Faculty and Staff recruitment

> Based on Manipal University HR policy which is in line with Indian Nursing Council

6.3.8 Industry Interaction / Collaboration

- Industry representatives address the students prior to campus interview and selection.
- Students get direct exposure to the industries during their clinical postings.
- External clinical postings.
- Informal career guidance by the subject teachers and Class coordinators.
- Student participation in Research activities/conferences enhance collaboration.

6.3.9 Admission of Students

- Entrance exam is conducted for selecting students for M.Phil Nursing programs
- Online Entrance exam is conducted for selecting students for M.Sc. nursing programs followed by counselling for final selection
- Scholarships are provided for students those who score >80% in qualifying examination based parents economical status.
- Campaigning about nursing programmes in various preuniversity colleges.

6.4   Welfare schemes for

Teaching	
Non teaching	
Students	

Teaching and Non-teaching:

1. College has a staff welfare committee which organizes monthly staff welfare activities. Some of the activities are :
   - Various competitions
   - Flower arrangement
   - Tour /Picnic
   - Staff Fest
   - Get together for faculty, Staff and their Children
   - Antakshari/Quiz
   - Laughter therapy
   - Talent show
   - Easy home making
2. Provision for attending conferences & seminars
3. Leave facility for one year : 24 days of Earned leave, 13 days of compensatory leave, 12 days of Casual leave, 15 days special casual leave, commuted leave of 5
4. Conducting in-service education
5. Provident fund, National Pension Scheme
6. Medicare facility for the employee, spouse and children and dependent parents
7. Financial support to spouse and children for Education
8. Financial support for conference attendance for teaching staff
9. Loan facility

Students:

1. Leadership training camp on 10th February 2016
2. State Level SNA cultural and Sports 29th August 2015
3. Utsav – cultural competitions organized by Manipal University
4. Cultural and annul sports meet organized by Student Nurse's Association
5. Scholarship for students with 80% and above marks
6. Other scholarship facilities.

6.5 Total corpus fund generated

| Nil |

6.6 Whether annual financial audit has been done   Yes | √ | No | |

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	√	• M/s TUV Rheinland Pvt. Ltd. • Indian Nursing Council &Karnataka State nursing Council	√	IQAC
Administrative	√	M/s TUV Rhineland Pvt. Ltd	√	IQAC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes | √ | No | |

For PG Programmes   Yes | √ | No | |

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> The constituent colleges under the university has complete academic freedom to plan their internal assessment as per the guidelines laid in the curriculum. Any amendments are done through the approval from Board of Studies where Registrar Evaluation is a member.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> The constituent colleges of the university has the academic freedom to manage their programmes within the existing framework, conforming to the policies, rules and regulations of the university. The implementation of the curricular and co-curricular activities is completely independent across the constituent colleges. During the appraisal process accountability is ensured.

6.11 Activities and support from the Alumni Association

- Alumni meet every year along with university alumni meet
- Online registration of alumni for better networking
- Recognition of alumnus for their contributions

6.12 Activities and support from the Parent – Teacher Association

- Teacher Guardian- communicate with the parents regularly
- Sessional marks and attendance is sent to the parents

6.13 Development programmes for support staff

- Conducting continuing education classes.
- Periodic meetings to enable them to cope with the changing developments.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Green campus
- Reduction in paper usage/water/electricity
- Compulsory emission testing for vehicle parked in the campus

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Evidence Based Practice in the curriculum
- Geriatric Care research
- Meeting with the General body of students every year minimum of three times.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Need to introduce the innovation was identified and discussed at departmental, and institutional level.
- Detailed course outline was prepared
- The course outline was discussed and approved in the curriculum committee and then at Board of studies for approval of Evidence Based Practice and Geriatric course in the curriculum.
- Later presented at Academic Senate meeting and was approved by the university.

7.3 Give two Best Practices of the institution

- Incorporating Evidence Based Practice & Geriatric course in the curriculum
- Customer feedback including patients
- Academic mentoring
- Plagiarism check for all type of research report/publication.
- Institutional Research Committee to monitor the Research activity and publications.

7.4 Contribution to environmental awareness / protection

Yearly two fire mock drill, Mercury spillage drill, LPG awareness classes, water sample culture and sensitivity every month, Sticker has been put with regard to saver power, water and electricity in each floor.

7.5 Whether environmental audit was conducted?   Yes √   No ☐

7.6 Any other relevant information the institution wishes to add.

SWOC analysis done and reviewed every year.

Strength:
- Qualified and experienced faculty
- Well-designed & implemented curriculum
- Excellent clinical facilities/exposure
- Institutional journal published
- Opportunities for personal and professional growth
- Adherence to the regulatory body guidelines
- Opportunities for leadership development
- Clear policies and organizational structure
- Strong & Supportive administration
- ISO certified (IMS)
- Good infrastructure and lab facilities
- Emphasis on stakeholders
- Adopted community areas for service
- Conducive working and learning environment
- Good library facilities

Weakness:

- Lack of interdisciplinary research
- Limited scope for funded projects & funding opportunities for nursing.

Opportunities:

- Artificial intelligence/virtual reality/simulated games in student learning
- More Simulation labs
- Collaborative model in clinical area
- Achieving higher position in institutional ranking
- Increased visibility among constituent colleges of MAHE
- Center for excellence in Evidence Based Nursing Practice
- Value/ attitude building workshop for students
- Collaborative researches (interdisciplinary/interdepartmental)
- Faculty exchange programs
- Request from publishers for authoring and editing text books
- International collaboration

Challenges:

- Emerging of other paramedical/allied courses
- Attracting the talented students for post-graduate program
- Obtaining Research grant
- Creating placement opportunities for post graduate nurses
- Creating opportunities for clinical research

8. **Plans of institution for next year**

- International Conference on : Impact of Global Issues in Women's Health : January 2017
- Elective courses
- Collaboration with national & international universities
- Centre for Evidence Based Nursing practice
- Initiation of Student Counselling Unit
- Switching over to semester from Annual system (if approved by INC)
- Increase the number of publication in Scopus/Web of Science indexed journals
- Bioethics courses for students
- Add on courses - neonatal, critical care, emergency, infertility.
- Formation of Research Core Committee

Name: Dr. Baby S Nayak   *Name: Dr. Anice George*

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

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Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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Annexure – I

Manipal College of Nursing Manipal, Manipal University
Academic Calendar for UG & PG courses 2015-2016(Annual Scheme)
B.Sc, PBBS.c, Post Basic Diploma in Nursing, M.Sc & M. Phil Nursing

Details of Academic Events:

Events	B.Sc(N) I year	B.Sc(N) II year	B.Sc(N) III year	B.Sc(N) IV year	P.B.B.Sc(N) I year	P.B.B.Sc(N) II year	Post Basic Diploma in Nsg	M.Sc(N) I year	M.Sc(N) II year	M.Phil(N) I year	M. Phil(N) II year
Admission to the Course (2015-2016)	01.08.2015	-	-	-	01.08.2015	-	-	01.08.2015	-	01.08.2015	-
Counseling for 2015-2016 Batch				NA				16.06.2015	NA	21.07.2015	NA
Commencement of the course	01.08.2015	27.07.2015	27.07.2015	27.07.2015	01.08.2015	27.07.2015	-	01.08.2015	27.07.2015	01.08.2015	01.08.2015
First Sessional Examination	05.10.2015 to 10.10.2015	05.10.2015 to 09.10.2015	05.10.2015 to 08.10.2015	08.10.2015 to 10.10.2015	30.09.2015 to 10.10.2015	05.10.2015 to 10.10.2015	-	05.10.2015 to 08.10.2015	09.10.2015 & 10.10.2015	Part Time course- minimum of 3 contact sessions scheduled each year. Exams are conducted during the contact session.	
Supplementary Examination	Six weeks after reopening the College. (This year exam starts in the month September/October 2015)										
Second Sessional Examination	14.12.2015 to 19.12.2015	14.12.2015 to 18.12.2015	14.12.2015 to 18.12.2015	17.12.2015 to 19.12.2015	10.12.2015 to 19.12.2015	12.12.2015 to 19.12.2015	-	14.12.2015 to 17.12.2015	18.12.2015 & 19.12.2015		
Mid year Vacation	21.12.2015 to 03.01.2016.										
Third Sessional Examination	18.04.2016 to 23.04.2016	18.04.2016 to 22.04.2016	18.04.2016 to 22.04.2016	20.04.2016 to 23.04.2016	14.04.2016 to 23.04.2016	16.04.2016 to 23.04.2016	-	18.04.2016 to 21.04.2016	22.04.2016 & 23.04.2016		
Study Leave	30.05.2016 to 11.06.2016	30.05.2016 to 11.06.2016	30.05.2016 to 11.06.2016	30.05.2016 to 11.06.2016	28.05.2016 to 11.06.2016	01.06.2016 to 14.06.2016	-	20.06.2016 to 25.06.2016	20.06.2016 to 25.06.2016	NA	NA

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Events	B.Sc(N) I year	B.Sc(N) II year	B.Sc(N) III year	B.Sc(N) IV year	P.B.B.Sc(N) I year	P.B.B.Sc(N) II year	Post Basic Diploma in Nsg	M.Sc(N) I year	M.Sc(N) II year	M.Phil(N) I year	M. Phil(N) II year
Annual University examination	13.06.2016 to 30.06.2016	13.06.2016 to 25.06.2016	13.06.2016 to 25.06.2016	13.06.2016 to 25.06.2016	13.06.2016 to 27.06.2016	15.06.2016 to 25.06.2016	-	27.06.2016 to 09.07.2016	27.06.2016 to 09.07.2016	05.07.2016 to 09.07.2016	11.07.2016
Annual Vacation	04.07.2016 to 30.07.2016	27.06.2016 to 23.07.2016	27.06.2016 to 23.07.2016	27.06.2016 to 23.07.2016	29.06.2016 to 23.07.2016	01.07.2016 to 31.07.2016	-	11.07.2016 To 23.07.2016	11.07.2016 To 23.07.2016	NA	NA

Dr. Anice George
DEAN

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Annexure – II

MANIPAL COLLEGE OF NURSING MANIPAL, MANIPAL UNIVERSITY, MANIPAL
ACADEMIC MASTER PLAN 2015-16