

THIRD INTERNAL QUALITY ASSURANCE CELL MEET

Date & Time: Feb. 9, 2018 at 2.30 pm

Venue: Annexe to Senate Hall, 3<sup>rd</sup> Floor, manipal.edu

*Agenda:*

- Review / follow up of actions from previous IQAC meeting
- Review of actions initiated based on NAAC peer team observations (2016)
- Activities Planned for the year and their Progress
- Best practices sharing and new initiatives
- Review / approval of the Annual Quality Assurance Report
- Review of Academic audit outcomes (if conducted during the period)
- Suggestions for Improvement
- Any other matter with the permission of the chair

Attendance as per the attendance register

*Discussion:*

Vice Chancellor chaired the meeting and after his opening remarks, Director, Quality & Compliance / Director & Coordinator, IQAC, continued the proceedings as per agenda.

Sl. No.	Agenda Point	Discussion	Action	Responsibility	Target date
1	Review / follow up of actions from previous IQAC meeting	Arranging Academic audit – VC suggested to have a comprehensive audit by external experts after preparing SSR as per latest format.	As Suggested	Director Q & C	July 31, 2018
		Organizing Quality related conference / workshop with the assistance of NAAC – In discussion with ranking agencies to identify a suitable theme focusing on quality in Higher education	As discussed	Director Q & C	Oct. 2018
		Directorate of Research need to strengthen the activities and functioning of grant office – Dr. Satish Shenoy, Director Research reported that, Grant calls portal, Website and RMS grants (financial) portal is open. Space identified for new Grants office with fifteen workstations.	To complete	Directorate of Research	April 30, 2018
		Quality Objectives - Discussed & presented in the Sr. MRM dated 23 <sup>rd</sup> Sept. 2017	--	--	--

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		LMS Survey - VC suggested to extend the survey to all other constituent units also. Since the survey broadly indicates the acceptance of e-learning among staff and students, he suggested to both PVCs to look into the requirements and initiate. VC suggested to setup a think tank to study best practices of world class universities in implementing technology in education and recommend deployment if deemed fit for MAHE.	In progress, PVC has discussed in Health sciences council. Academic Reputation team to look into the best practices and suggest.	Pro VC - HS	May 31, 2018
2	Review of actions initiated based on NAAC peer team observations (2016)	Presented and discussed actions taken on all the points raised by NAAC Peer team.	Reviewed	Respective process owners	In progress
3	Activities Planned for the year and their Progress	<input type="checkbox"/> Arranging Academic audit <input type="checkbox"/> Organizing Quality related conference / workshop.	As suggested  <del>-do-</del>	Director, IQAC  <del>-do-</del>	July 31, 2018  Oct. 31, 2018
4	Best practices sharing and new initiatives	Best Practices:			
		1. Innovative Practice in enhancing the teaching learning – Academic audit 2. Curriculum Conclave at M.I.T Manipal 3. Making MIT-Eco-Sustainable Campus	/////	/////	/////
		New Initiatives:	/////	/////	/////

Sl. No.	Agenda Point	Discussion	Action	Responsibility	Target date
		<ol style="list-style-type: none"> <li>1. Awareness on Internal Risk assessment for the academic units – Initiated Guide by side program</li> <li>2. Center for Interdisciplinary research</li> </ol>			
5	Review / approval of the Annual Quality Assurance Report	AQAR for the year 2016-17 is compiled and forwarded to the top management for review. Once approved, will be submitted to NAAC	As discussed	Director, IQAC	Mar. 31, 2018
6	Review of Academic audit outcomes (if conducted during the period)	Academic audits at institution level conducted at WGSHA, MCON and MIT	--	--	--
7	Suggestions for Improvement	Quality Objectives to be mapped with IOE Road map	Director Planning and Monitoring in discussion with Heads of Four Pillars	Director Planning and Monitoring	As per MRM deadlines
8	Any other matter with the permission of the chair	VC suggested to prepare a letter to be forwarded to MHRD minister expressing MAHE's views about the lack of relevance of NIRF ranking in the newly gazette notified UGC regulations related to Graded Autonomy for deemed Universities.	Director Q&C to prepare draft and share with VC	Director Q&C	February 28, 2018

Meeting was adjourned with the vote of thanks by the Director / Coordinator, IQAC.

Sd/-  
Director / Coordinator, Internal Quality Assurance cell