

Action Taken Report

Presented at the IQAC Meeting held on 28th December 2019

Ref: Minutes of IQAC Meeting dated 24th December 2018

Observations/Discussion	Action to be Taken	Responsible Person	Target Date	Action Taken
Agenda 1: Review / follow up of actions from previous IQAC meeting				
Arranging Academic audit (NAAC SSR)	Arrange audit	IQAC	Feb 28,2019	NAAC SSR is compiled as per General University format. Awaiting decision from Management whether to refer NAAC Health Sciences Manual . Post Finalisation of SSR , Audit will be arranged.
Organizing Quality related conference / workshop	Arrange workshop/training program	QA Team	December 2019	One workshop was arranged in association with THE during Jan. 2019. One more will be arranged in association with QS on Dec. 30, 2019. One Internal auditor training program was arranged
MIT to prepare applications under SPARC	MIT to apply under SPARC	Director MIT	By next application cycle	3 applications are submitted from MIT for SPARC in the year 2019.
Motivating MIT faculty for quality research publications	Sensitisation and changes in publication policy	Director MIT	By December 2019	Sensitisation and policy decisions have led to improvement of Publication percentage in top Q1 and Q2 journals has increased from 45% in year 2018 to 56% in year 2019(Data as on 26th Dec 2019)
Agenda 2 Review of actions initiated based on NAAC peer team observations(2016)				
Implementation of CBCS	Applicable programs to implement	Dy. Registrar (Academics)	Next Academic Year	CBCS offered in 122 programs across 20 institutions/depts
Extend Audit options to students across institutions/depts	Extend in non engg programs	Dy. Registrar (Academics	Next Academic Year	Audit option available in 47 programs across 4 institutions/department

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Feedback on Curriculum	Collection of Feedback on Curriculum	Deputy Registrar (Academics)	Applicable programs in next academic year .	Online Feedback regarding the course and Faculty is collected from students and it is analysed by the respective HOD's/ HOI's and appropriate actions are taken as corrective measures. New Standardised formats are being developed under guidance from PVC QA
OBE implementation	Constituent units to implement in respective programs	Deputy Registrar (Academics)	Ongoing	Analysis of results of e-pad planned by Registrar Evaluation.
Increase Academic Collaborations	Constituent units to network	Deputy Registrar (Academics)	Ongoing	Initiated – association with 69 Indian Universities
Strengthen Academic flexibility in terms of open electives and credit transfers.	Implement wherever permissible	Deputy Registrar (Academics)	Ongoing	Outward credit transfer option available in 89 programs across 13 institutions/depts
Improve Demand Ratio for PG/Research program s	Constituent units to develop strategies	Hols	As per Admissions Cycle	<ul style="list-style-type: none"> • Participation in more national and International Education Fairs • Increased destination Manipal events. • Conducting program specific webinars • Online PhD entrance exam
Only 65% of the faculty have utilized research incentives -	Identify motivational measures for optimal utilisation	Directorate of Research	Ongoing	<p>Initiated .</p> <ul style="list-style-type: none"> • Utilization of conference fund for publication processing charge • Additional budget provision for publications in journals of high

				scientific impact
Few faculties received the research awards in last five years	Motivate faculties to participate	Directorate of Research	Ongoing	Faculty have been encouraged to apply for research awards/editorial board of reputed journals
Improve Grants	Constituent units to apply and secure.	Directorate of Research	As per Annual target	Mendeley funding portal is used to create awareness about available grant calls. Grants office with grants coordinator coordinating with faculty to submit proposals.
Improve Revenue from Consultancy	Encourage /Give publicity	Directorate of Research	Ongoing	Revenue generated through consultancy for last three years 2016-17 -46 crores 2017-18-32 crores 2018-19 – 54.51 crores
Vocational training and skill development programs are limited	To adopt polytechnics of our own group and offer skill development program	Director MIT	Ongoing	Pending
Alumni interaction to be enriched that can be built on networking mechanisms and implemented aggressively	Organise activities involving alumni	Director, Alumni Relations	Ongoing	Interaction through Social media... Adjunct faculty / Visiting faculty / Guest faculty (114 in 2019) as resource person. Mentor/Mentee's program in KMC Ex: Department of Ophthalmology. Alumni Home coming events: (16 events held in 2019). Increase Alumni engagement by Alumni Association/ Chapters: (4 in 2019). Inspiring Alumni to give back to their Alma mater. Ex: Alumni Endowment Scholarship Fund created by 1969 batch of KMC.

				Alumni as brand Ambassador to increase the admission through referrals (20.13% in 2019).
Strengthening campus placement with Core Companies	Add new companies each year	Placement Heads of Constituent units	Every Placement season	Core companies participation in placements 2015-16:145 2018-19 : 173 (increased) 2019-20 : 138 (in progress, data as on Nov 10,2019)
Enhance faculty and student internship with industry	Add new internship opportunities	Placement Heads of Constituent units	Every internship season	Increased number of internships through companies offered only placement offer 741 (2019-20) 618 (2018-19) 580 (2017-18)
Faculty with doctoral qualification is around 20 percent.	Monitor faculty completion of PhD	HR	Ongoing	Total of 726 (28%) faculty members are PhD qualified. It is important to note that, out of 2585 faculty members, 941 (37%) clinical faculty members are in the disciplines of medicine and dentistry where PhD is not prescribed as a qualification by the respective regulatory bodies.
Retention of qualified and senior faculty in the context of expansion of HE institutions	Retention measures	HR	Ongoing	Attrition rate is monitored. Action for retention is deputation of our senior faculty at our overseas campuses
Agenda 3. Best Practices Sharing and New Initiatives				
New Initiatives by IQAC	<ul style="list-style-type: none"> Workshop on "Outcome based Education" Workshop on "Assessment of Outcomes" 	QA Team	Ongoing	Workshop on "Outcome based Education" was organised for 1.HOIs, & Heads of MAHE Teaching departments- Mar. 4 2.Technical, Management and Humanities faculty

	<p>in OBE</p> <ul style="list-style-type: none"> • Sharing of Best Practices through Peer Visit • Internal auditor training 			<p>members-April 15 3.Health Sciences faculty members-May 4 Workshop on “Assessment of Outcomes in OBE” was organised for</p> <ol style="list-style-type: none"> 1. Health Sciences faculty members-July 15, 2. Technical, Management and Humanities faculty members-May 29 <p>Peer Visit QMRs as observers were deputed to different MRMs to create the opportunity for mutual /peer learning.</p> <p>Internal Auditor Training Training was organised at Manipal and Mangalore campus in Sep 2019.</p>
Best Practices	Sharing of best practices of constituent units	QA team	Ongoing	<p>Following Best Practices were shared</p> <ol style="list-style-type: none"> 1.Diabetic Foot Care: Stepping Ahead” WDF 15-941 funded by World Diabetes Foundation 2. Evidence Based Practice (EBP) embedded journal club Enabling Lifelong Learning in Health Professional Education 3. Teacher Exchange program - To Enhance the quality of teaching and learning process 4. Tata Consultancy Services sponsored Faculty Training Program and Faculty Internship Program 5. Am plus - Provide hands on experience on various aspects of

				journalism 6. Implementation of INPODS IT application for OBE initiation
Agenda 4. Review / approval of the Annual Quality Assurance Report				
AQAR Submission	Complete filling of AQAR and seek approval of IQAC	QA Team	By December 31	Submitted AQAR 2017-18 as per new format in NAAC online portal .AQAR 2018-19 preparation is under progress and will be completed shortly .
Agenda 5. Review of Academic audit outcomes (if conducted during the period)				
Reviewed in Management Review Meetings of 22 nd February 2019 and 26 th /27 th August 2019				
Agenda 6. Stakeholders inputs				
Students Limited support to go to other colleges to participate in Quiz competitions or conferences. Presently getting support only once in entire course of 5 years Financial support to publish papers in good journals Need more gaps between two exams MBBS 4th year – More small group studies at hospital instead of theory classes will be beneficial. Impartus – not working sometimes	Pro VC – Quality Assurance assured that, feasible suggestions will be considered for implementation in due course of time.	ISD / KMC Manipal	Ongoing	Addressed as per suggestion of Pro VC
Industry --				----
Teachers --				-----
Agenda 7. Activities Planned for next year				
Institutional Academic audits in all constituent units	Conduct of Academic Audits by Constituent units	QA Team	By December 2019	External Academic and Administrative audits were conducted by Ms TUV Rheinland and Internal Audits by QA Team of MAHE and its constituent units

Organizing Quality related conference / workshop with the assistance of Ranking agencies / accrediting agencies	Organise the activities	QA Team	By December 2019	Completed, please refer Agenda 3
Agenda 8. Any other matter with the permission of chair				
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Director / Coordinator, Internal Quality Assurance cell